

Date	Item Title	Summary of Decision	Reason for urgency
22 nd January 2018	Staffing Posts	(I) Approval given to recruit a Commercial and Business Support and Economic and Communications Policy Manager. (II) Approved the receipt of £170,000 grant funding. (III) Approved the appointment of a Senior Project Manager for Technical Education on a two year fixed term basis.	To ensure appointments can be made as soon as possible.
24 th January 2018	Growing Places Investment Fund Approval - Pendle	Approved a Growing Places Investment Fund loan as set out in the draft resolution and authorised that Heads of Terms be finalised.	To finalise legal documentation as soon as possible.
8 th March 2018	Growth Places Investment Fund – Bowker	Approved a Growing Places Investment Fund loan as set out in the draft resolution and authorised that Heads of Terms be finalised.	To finalise legal documentation as soon as possible.
9 th March 2018	LEP 2018 / 19 Core Funding Application	Approval to the LEP Core Funding Application for 2018 / 19.	That the form must be submitted by 14 th March 2018
15 th March 2018	DFT Consultation – Major Road Networks	Approval to the consultation response being submitted on behalf of the LEP to Government on the creation of Major Road Networks.	That the response must be submitted by 19 th March 2018
27 th April 2018	Appointment of LEP Directors to Committee Vacancies	4 x Committee Vacancies filled.	Important to have all posts filled in advance of the next round of Committee meeting in May – LEP Board not due to meet until 26 th June 2018
21 st May 2018	East Lancashire College Merger	Consultation response approved.	That the response must be submitted by 27 th May 2018.
24 th May 2018	Pilot Careers Hub Submission	Approval given to submit a pilot proposal for a Lancashire Based Careers Hub.	That the response must be submitted by 25 th May 2018.

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18 th July 2018	DCMS Grant for Digital Skills Coordinator	The Executive Committee approved the grant offer from DCMS to fund a Digital Skills Coordinator and associated costs to drive forward the Local Digital Skills Partnership in Lancashire.	That the offer be accepted as soon as possible and the post be created and appointed to as soon as possible.
5 th September 2018	Bowker Growing Places Loan Approval	Approval to a loan facility.	That legal documentation needed to be signed off by 6 th September 2018
20 th September 2018	AMRC Project – Allocation of additional funding	Approve an additional £2.8m allocation be given to this project.	That it be approved before the next Growth Deal Management Board scheduled for 3 rd October 2018
3 rd October 2018	Appointment of Gareth Lindsay to the Skills Board	Appointment of a Committee Member following a recruitment process.	To ensure they were appointed in time for the next meeting of the Skills Board scheduled for 10 th October 2018
23 rd October 2018	Digital Skills Innovation Fund – Final Submission	Approve an application to Government on behalf of the LEP for the digital skills innovation fund.	That the closing date for submission was 28 th October 2018
27 th December 2018	Growing Places Loan - Luneside East Revised Proposal	Approve revised payment proposals.	In order for legal documentation to be signed off as a matter of urgency.
17 th January 2019	Three new Skills and Employment Board Members approval	Appointment of three new Skills and Employment Board members following a recruitment process.	Intention to hold inductions for the new members as soon as possible and to ensure they are appointed in advance of the next Skills and Employment Board meeting.

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18 th January 2019	North Blackburn Growth Deal Funding Application	To conditionally grant the scheme a Growth Deal Funding allocation of £2.3m	Works scheduled to start on site on 23 rd January 2019.
23 rd January 2019	Approval of submission of Memorandum of Understanding regarding Government Grant for Skills Advisory Panel	To apply for £75k funding to support the Skills Advisory Panel	Short timescale following Government announcement in December 2018.